



**CSIR COLLEGE OF SCIENCE AND TECHNOLOGY**

Accredited by Ghana Tertiary Education Commission and Affiliated to University of Cape Coast

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**COURSE OUTLINE DESIGN FORM (CCST-QFORM-1)**

(All completed **CCST-QFORM -1** should be submitted to HOD by the end of **2<sup>nd</sup> Week of Each Semester** and copy sent to qao@ccst.edu.gh)

<b>DEPARTMENT</b>					
<b>SEMESTER</b>	(1).....	(2).....	of .	/20.....	ACADEMIC YEAR
<b>COURSE CODE</b>					
<b>COURSE TITLE</b>					
<b>CREDIT HOURS</b>					
<b>COURSE LECTURER</b>					
<b>CO- LECTURERS</b> (where applicable)	<i>(Provide Name and Contact information as well as Specific Role)</i>				
<b>BRIEF COURSE DESCRIPTION</b>	<i>( Very short description of the course; 30-50 words)</i>				
<b>COURSE OBJECTIVE</b>	<i>(Generalized statements on the purpose of the course, up to 40 words)</i>				
<b>EXPECTED LEARNING OUTCOMES</b>	<i>(Measurable statements indicating what you expect students to have learnt and be able to apply or do. Specific Knowledge, Skills and Attitudes etc. NB. Exam questions must be around Learning Outcomes)</i>				
<b>DELIVERY MODE</b> (Optional)	<i>(100% face to face or Partly Through Zoom etc.- Indicate Percentages)</i>				
<b>COURSE DELIVERY SCHEDULE PER WEEK</b>	<b><u>Week /Period</u></b>	<b>Date</b>	<b>Lecture No</b>	<b>TOPIC</b>	<b>REMARKS (e.g Lecturer -where there are more than one)</b>
	1				
	2				
	3				
	4				
	5				
	6				
	7				
	8				
	9				
	10				
	11				

	12				
	13				
<b>TEACHING AND LEARNING METHODS</b>	<i>(Indicate what you will be using- E.g. active discussion, case studies and field assessments etc.)</i>				
<b>RESOURCES/ TEACHING AND LEARNING MATERIALS</b>	<i>(Indicate print and digital teaching and learning materials to be given to students. e.g. lecture notes in powerpoint, e-materials etc.)</i>				
<b>COURSE ASSESSMENT PLAN</b>	<i>(Apart from the End of Semester Examination, indicate form and nature of interim assessment (I.A). Will it be class exam format and/or will it be home assignment? If there will be more than one, please indicate the percentages of the 40% marks for the I.A)</i>				
<b>SUPPORTING TECHNOLOGIES</b>	<i>(E.g. Use of Internet, YouTube, TV Documentaries etc.)</i>				
<b>CORE TEXTBOOKS</b>					
<b>ADDITIONAL READINGS</b>	<i>(Reference Materials, Journals etc.)</i>				

CCST Email Address of lecturer:.....

Cell No.....

Signature of Lecturer:.....

Date:.....

**(NB: If there are more than one lecturer, please continue below as indicated)**

CCST Email Address of Co-lecturer:.....

Cell No.....

Signature of Co-Lecturer:.....

Date:.....

**NB: Period may refer to hours, especially for those offering these course over a few weeks (say 2 & 3 weekends)**

**[Reminder: Copy of Completed CCST-QFORM 1 should be sent qao@ccst.edu.gh]**